



## Bring and Buy - How it works

Please note the following:

- **10% commission is taken from the asking price on all sales.**
- **All items must be priced.**
- **Any item that is damaged or incomplete must be clearly marked as such.**
- **All items must be yours to sell.**

### What to do:

1. Please complete a booking-in form including your name, and whether you are willing to accept cheques, using as many continuation sheets as you need.
2. We strongly recommend that you list all items separately as this improves security – however, if you do list multiple items as one entry, then please state how many there are, and they must all be the same price.
3. Please use a separate line for each item (or multiple item) for clarity; you can print off as many continuation sheets as you like!
4. Take your items, and your completed lists to the booking in table, where we will issue labels to be placed on each item.

**Please note that while we make every effort to look after your items, we cannot take any responsibility for any goods that are lost or stolen.**

**After booking in, this sheet should be retained for use as your receipt – please make sure the person booking in completes the form below:**

<b>SELLERS NAME:</b>			
<b>ITEM NUMBERS</b>	<b>FROM:</b>	<b>TO:</b>	

**Please keep this form safe – you will need it to collect your money and goods**

# Bring and Buy BOOKING IN FORM

**Page 1** of \_\_\_\_\_ (Insert total number of sheets)

Ticket numbers: from \_\_\_\_\_ / \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_

**Name:** \_\_\_\_\_ Will you accept cheques? Yes / No

(Cheques only accepted with a valid cheque card, less 10% commission, made payable to the above name)

**Conditions:**

Lincombe Barn Wargames Society has provided the bring and buy facility on the understanding that all items are left at the owner's risk and that LBWS will not be held liable for any loss or damage while the items listed below are on the stands. A 10% commission will be taken on the final sale price. By signing this form you understand and accept these conditions. **NO ITEMS WILL BE ACCEPTED WITHOUT A SIGNED FORM.** Multiple items on one ticket are accepted at your own risk. We recommend the ticket number is displayed on every item.

**Your Signature** \_\_\_\_\_ **Mobile Number** \_\_\_\_\_

Column	Instructions
<b>A. Ticket Number</b>	Bring & Buy team will enter the ticket numbers after the seller completes the form
<b>B. Item Description</b>	Seller to enter brief item description of the item to be sold
<b>C. Price</b>	Seller to enter Price per item (or all as priced for multiple items)
<b>D. Sold at price</b>	Bring & Buy team will enter the money taken when an item is sold.

A: Ticket No.	B: Item description	C: Price	D: Sold at price
<b>Sub-total for Sales on this Sheet</b>			<b>£        :        p</b>

**I have received back all of my goods not sold, and the cheques/monies for items sold on my behalf by LBWS less 10% commission.**

**Signed:** \_\_\_\_\_

<b>Total Sales</b> (from all sheets)	£        :        p
Less 10% Commission	£        :        p
<b>Paid to Seller</b>	<b>£        :        p</b>

